



**Annual General Meeting**  
**October 27, 2018 12pm**  
**Wu Convention Centre, 6 Duffie Drive**  
**Fredericton, NB**

**In Attendance:**

**Board Members:** Marianne Janowicz, Susi Chamberlain, Krista Kelter, Carrie Totten, Terry Leonard, Shelley Swift, Christine Titus, Toby Peardon and Line Marr.

**Regrets: none**

**FNB Staff:** Marilynn Georgas

**FNB Members:** Anne-Berthe Avenriep, Stephane Babineau, Maryse Bourgeois, Melissa Couture-Leger, Tabitha Crowell, Diane Davidson, Tobi Desveaux, Donna Durelle, Stephanie Galbraith, Molly Gallibois, Andria Goguen, Robert, Grant, Kerrie Hallet, Crystale Harty, Teresa Hatto, Tanya Hickey, Stephanie Hines, John Hebert, Terre Hunter, Sheryl Johnstone, Leona Laracey, Melanie Lavoie, Nadia Lavoie-Ouellette, Annie Martel, Glen Matchett, Julie McKnight, Beverley Melvin, Shelly Mullin, Danika Osborn, Sheila Parker, Claudette Paulin, Lisa Paulin, Shirley Pegler, Hilary Pond, Clarenda Price, Lauren Rogers, David Rose, Anouk Roy, Kim Saulis, Alina Cress, Heidi St Pierre, Monique Smith, Beverley Sullivan, Tammy MacDonald, Alex Coffin, Wendy Hamelin, Jason Hadland and Maureen O'Hara.

**Others:** Caroline MacKay, Alex Coffin

**Meeting Chair:** Marianne Janowicz (FNB President)

**1. Welcome and Introductions**

A welcome was extended to the participants and presenters followed with an introduction of the 2017-18 Board of Directors.

**2. Acknowledgments**

A thanks of annual support helping to make FNB a successful organization was extended to the Province of New Brunswick, The University of New Brunswick Faculty of Kinesiology, UNB URec, Sport NB and The Canadian Society for Exercise Physiology (CSEP). The chair also thanked the businesses and organizations for their Summit donations, all members, the Wu Center Conference Staff and the board of directors for their involvement with FNB.

**3. Call to order, Quorum**

The FNB President called the meeting called to order at 12pm  
Quorum was met according to FNB Bylaw 7.1

#### 4. Approval of Agenda

**Motion:** To accept the agenda as circulated to membership.  
**Moved by:** Sheila Parker  
**Seconded by:** Teresa Hatto  
**Motion Carried**

#### 5. Minutes of 2017 AGM Minutes

**Motion:** To accept the minutes of last year's AGM meeting (October 14, 2017).  
**Moved by:** Alina Cress  
**Seconded by:** Jason Hadland  
**Motion Carried**

#### 6. Business Arising from minutes

None

#### 7. Highlights of the FNB 2017-18 Office and Committee Reports

A summary of the staff and board committee reports as circulated to the membership and posted on the website prior to the AGM were presented. Please refer to the AGM Report for completed reports.

The President thanked all of the Fitness Leaders in our communities for being such great mentors in promoting health and fitness. A summary and highlights of key events from the office and committee reports were presented.

#### 8. Approval of 2017-18 Office and Committee Reports

**Motion:** To approve the 2017-18 President, Office and Committee Reports as circulated to membership.  
**Moved by:** Jason Hadland  
**Seconded by:** Kim Saulis  
**Motion Carried**

The future of the FNB Annual Summit: Conference committee chair Line Marr took a moment to talk about the future of the FNB annual summit. With the declining registrations over the past 3 years it is becoming difficult to host a viable summit. The staff and board work on this event all year and there is a considerable amount of time devoted to the preparation of the event. The cost of hosting in Saint John and Moncton are not feasible due to the high costs of venues. Hosting in Fredericton is more reasonable as there is less travel and costs to staff and the venue used is very reasonable. FNB also receives in kind space from STU and UNB URec. Perhaps hosting smaller professional development days in other locations during the year with one PD day/AGM combination in Fredericton would be a good alternative. Members conveyed their thoughts and were concerned about losing a larger annual event. Options of virtual hosting was suggested. The board will take the concerns and suggestions into consideration and discuss these and the future of the FNB annual summit at the first meeting of the new 2018-19 board of directors meeting.

#### 9. Message from Department of Tourism, Heritage and Culture

The DTHC consultant for FNB, Jamie Shanks was unable to attend the AGM. The FNB president read the message form him as circulated to the membership.

## 10. Presentation and Approval of Financial Report

The FNB Treasurer Susi Chamberlain reviewed the Financial Report as circulated to the membership and posted on the FNB Website. Questions were taken from the floor.

**Motion:** To accept the FNB 2017-18 Financial Report as presented.

**Moved by:** Donna Durelle

**Seconded by:** Stephanie Galbraith

**Motion Carried**

## 11. Presentation of 218001C (Exercise Service Providers Code of Conduct Violations Discipline)

FNB has an Exercise Providers Code of Conduct; however; a Violations Discipline policy was not included.

A summary of the rationale and policy guidelines was presented. The complete policy: 218001C; Exercise Service Providers Code of Conduct Violations Discipline Policy as approved by the board June 18, 2018 will be posted on the FNB website.

## 12. Presentation and Approval of Changes to FNB By-Laws

**Changes to by-laws to be ratified by FNB membership at the 2018 AGM October 27<sup>th</sup> 2018.**

### FNB By-Laws

#### Article 1.0 Responsibilities of Elected Officers

The elected officers shall be responsible for those duties and functions normally associated with their respective positions including:

#### 1.1 President

a. Shall have served a minimum of 4 months as the President Elect or served one term as a director on the FNB Board.

**b. Shall serve a term of 12 months.**

*Changed to read:*

**b. Shall serve a term of 24 months.** *Moved by FNB Bod June 18, 2018*

**Motion:** To accept By Law Changing the Presidents' term to 24 months

**Moved by:** Tanya Hickey

**Seconded by:** Bev Sullivan

**Motion Carried**

#### 1.2 President-Elect

**a. Shall have served a minimum of 8 to 12 months as an FNB director or served one term as a director on the FNB Board.**

*Should read:*

**a. Shall have served a minimum of 8 months as an FNB director.**

**b. Shall serve a term of 12 months.**

*Changed to read:*

**b. Shall serve a term of 8 - 12 months during the second year of the current President's term.** *Motioned by the board July 31, 2018 carried by e-vote September 11, 2018.*

**Motion:** To accept Change 8 to 12 months, move amendment to take out the 12

**Moved by:** Leona Laracey

**Seconded by:** Teresa Hatto

**Motion Carried**

**Discussion:** It was brought to attention that 1.2 b. should read; Shall serve a minimum term of 8 months.

**Motion:** To accept amendment to 1.2 part b. Shall serve a minimum term of 8 months.

**Moved by:** Leona Laracey

**Seconded by:** Crystale Harty

**Motion Carried**

### 13. Election of Officers

#### **President:**

Marianne Janowicz to continue as president for 2018-19 put forward for membership approval as per By-Law 1.0 Responsibilities of Elected Officers, 1.1 President part b) shall serve a term of 24 months.

**Motion:** To accept Marianne Janowicz as president for the 2018-19 year.

**Moved by:** Robert Grant

**Seconded by:** Crystale Harty

**Motion Carried**

#### **Board of Directors:**

The 2017-18 FNB Board of Directors Marianne Janowicz, Susi Chamberlain, Marianne Janowicz, Krista Kelter, Terry Leonard, Shelley Swift, Line Marr, Christine Titus, Toby Peardon and Carrie Totten were thanked for their support and contributions.

#### **5 Positions available for 2018-20 term.**

#### **Re offering for 2018-20:**

Terry Leonard

Shelley Swift

#### **Nominations received from the floor:**

John Hebert – nominated by Jason Hadland

Maureen O'Hara – nominated by Krista Kelter

David Rose – nominated by Lisa Paulin

**Motion:** To Accept Terry Leonard, Shelley Swift, John Hebert, Maureen O'Hara and David Rose as board members for the 2018-20 term.

**Moved by:** Teresa Hatto

**Seconded by:** Shirley Pegler

**Motion Approved**

### 12. Simpson Leadership Award

After a very inspiring and heart felt introduction from last years' recipient, Alina Cress. The Gina Simpson Award was presented to Line Marr. Details of Line's nomination can be read in the FNB 2018 Annual Report.

### 13. Adjournment

#### **Motion to Adjourn the AGM Meeting**

**Moved by:** David Rose

**AGM Meeting adjourned at 1:00pm.**