

FITNESS NB POLICIES AND PROCEDURES CERTIFICATIONS

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Policy #: 14002C Temporary Leave of Absence from on floor teaching

*Date approved by Board: **June 17, 2014***

Rationale: Group Fitness Leaders, for any number of reasons need to take a break from on floor teaching; however; they may want to keep their certification current rather than let it lapse.

Policy: A Leader who is not able to do their on floor teaching may request to remain current by:

- Paying their annual FNB membership fees.
- Paying their annual liability insurance fees.
- Maintaining their CECs/PDCs as per their renewal period

The length of the extension or holding of a certification will be taken into consideration on a case by case basis depending on specific circumstances.

Effective Date: **June 17, 2014**